



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

Place Utrecht
Date 15/09/2024
Subject INSTRUCTION PLATFORM ICAR PT BULL SEMEN

Dear Colleague,
Starting in Autumn 2024, ICAR will be organizing a proficiency test for Bull semen. To streamline communication between ICAR and participants, we have developed a dedicated ICAR platform.

Using this platform, you can:

1. Register your subscription(s)
2. Order the sets of samples
3. Submit your results
4. Download your performance report

Each laboratory is provided with a single access (one email).

Username: Please use the account provided in the accompanying email

Password: A temporary password, which can be changed and personalized

Please find detailed instructions for completing these three steps on the following pages.

Network. Guidelines. Certification.



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1. Record your subscription(s)

For registering as a new user and record your subscription(s), please login to :
<https://pt.icar.org/bs/login.php>



ICAR Proficiency Test Bull Semen

Insert username and password

User

Pass

Login

Forgot your password?
Click here to recover it

For creating a new account, please click on "Click here"

Insert the email you used for your subscription

Email

Submit

You will receive an email with a temporary password



In the following mask, please specify your email used at the registration, then submit it.
In few minutes, you will receive an email with a specific text and a temporary password as reported in the email received.

Please return to the registration mask and type your:

Username = email address

Password = temporary password received by email



ICAR Proficiency Test Bull Semen

Insert username and password

[Login](#)

[Forgot your password?](#)
[Click here to recover it](#)


Digit the password received by email = old password and decide a your own password following the rules indicated

Check your details if are correct e.g. contact details email delivery address etc.

In “round list”

Choose a round where you would like to participate e.g. BS_24

Rounds list

Code	Type	Start date	End date	All POCs Printed	All POCs Signed	Report active	Notif. active	
35_24	Bull semen	01/10/2024	30/11/2024	All <input checked="" type="checkbox"/>	All <input checked="" type="checkbox"/>	All <input checked="" type="checkbox"/>	All <input checked="" type="checkbox"/>	

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Please note that the round has a start and end date. It is possible to insert your subscription only before the run start Click on the right icon



2. Order set/s of samples


When you select to participate in one Pt round, by default one set of samples is assigned to your organization.

☰ Requested test sets

Set number 1 Edit set Delete set

Number of cells analyzed	Insert	Print blank form
Total concentration	Insert	Print blank form
Total motility	Insert	Print blank form
Progressive sperm motility	Insert	Print blank form
VAP	Insert	Print blank form
VSL	Insert	Print blank form
VCL	Insert	Print blank form
ALH	Insert	Print blank form
BCF	Insert	Print blank form
Acrosome integrity	Insert	Print blank form
Membrane integrity	Insert	Print blank form
Sample quality	Insert	Print blank form

Notes

 + Add new set of tests

[Print purchase order](#)

In case you wish to order an other set of sample click on “Add set of tests” and save. When finalized your can print your purchase order (PO). The PO will not include the shipment cost.

This will be added after the shipment and it will be the exact courier cost to delivery the samples at the indicated address.

3. Insert your results

Once you have logged into your account, the subscribed order will be visible. When your results are ready, you can enter them by clicking “Insert” for each parameter.

Fill in the results and all required information, then save and move on to the next parameter.

You may enter one or more parameters based on your expertise and procedures.



If you wish to submit two sets of results but have only ordered one set of samples, you can add the second set during the results submission process. This will require deleting the original purchase order and adding a new set of samples. No additional costs will be incurred.

4. Download your performance

As soon ICAR will send you the email that the reports are finalized you can login in your account to select the round and to download your performance.

You can choose the short report with only your performance and the complete report with your performance and the complete statistical elaboration with all the data received anonymized.

The complete report will include the number of participants and the names of the countries represented.

If you would like your organization's name to be listed alphabetically in the introduction—without any connection to the participation code—please send an email to silvia@icar.org with the subject line "Display my organization in the participant list."

5. Contact details

For any further questions contact Mrs Silvia Orlandini silvia@icar.org