

# **Procedure 3 of Section 11 of ICAR Guidelines - Labeling of ICAR-Certified Devices**

Labeling of ICAR-Certified Devices Version February 2023

Network. Guidelines. Certification.

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# Change Summary

Date of Change	Nature of Change
November 2019	Creation of document.
July 2023	Approved by General Assembly and published.



#### **1** Introduction

Upon ICAR certification of a device, the manufacturer (and/or distributors) must tag all the devices supplied to the market with a label, which will be provided by ICAR, through a regular order procedure. The aim of the labeling is to identify all measuring, recording, and sampling devices that have received the ICAR certification, and to distinguish them from non-certified ones on the market.

This procedure covers the labeling of the ICAR-certified devices only and does not apply to those sensor systems that have been tested and validated by ICAR. For those sensor systems that are ICAR-validated, ICAR has established rules for the use of the term 'ICAR-validated' and the ICAR logo associated with that validation.

### 2 **Definitions**

**Label:** Adhesive, plastic, non-removable sticker that is applied to ICAR-certified milk recording devices. There are two versions of the label, depending on the type of the device/system:

1. Sensor device or milk meter label (dimensions: 45x30 mm)



Includes the following information:

- manufacturer name,
- device name,
- year of certification,
- species,
- installation type,
- device number,
- ICAR logo, and a
- barcode (2/5 interleaved with unique serial number).



2. Automatic Milking System (AMS)/Voluntary Milking System (VMS) label (dimensions: 100x70 mm)



Includes the following information:

- manufacturer name,
- device name,
- year of certification,
- installation type,
- device number,
- ICAR logo, and a
- barcode (2/5 interleaved with unique serial number), and/or
- QR code that links to ICAR's webpage of certified AMS/VMS and milk sampling device combinations (<u>here</u>).
- The label for AMS/VMS may be personalized according to the type of the device.



### **3 Procedure for ordering labels**

- 1. The manufacturer (and/or distributor) sends a Purchase Order (PO) to the ICAR Secretariat. It is requested that POs be submitted at least 20 calendar days before the requested delivery date.
- 2. The ICAR Secretariat processes the order and delivers the labels to the manufacturer together with the invoice to be paid within 30 calendar days.

Notes on Label Orders:

- i) If it is a first-time order, the ICAR Secretariat provides the manufacturer with a sample label drawing and information about cost and delivery times in advance.
- ii) Before delivering the labels to the manufacturer, the ICAR Secretariat does a visual check to a sample of the labels.
- 3. The manufacturer applies the labels to the ICAR-certified devices prior to placing them on the market.

### 4 Misuse of labels

The labels provided by ICAR must be applied exclusively to the device for which they are intended.

Any misuse (in the form of application to a different ICAR-certified device or to a non-certified device) must be reported to ICAR, who will take the necessary steps to inform the market and ensure that the misuse stops.

