

Management Report

International Committee for Animal Recording ICAR
For the period ended December 31, 2018



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

Prepared on
February 13, 2019

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Profit and Loss

January - December 2018

	As of 31st Dec. 2018			Versus Budget		Versus Prior Year	
	Actual 2018	Budget 2018	Actual 2017	Euro	%	Euro	%
REVENUES							
Membership fees	323.946	326.325	325.575	(2.379)	(1)	(1.629)	(1)
Other income	9.170	0	0	9.170		9.170	
TOTAL REVENUES	333.116	326.325	325.575	6.791	2	7.541	2
EXPENSES							
Contracted consultant costs	200.729	200.000	186.290	729	0	14.439	8
Travel	33.815	40.000	33.530	(6.185)	(18)	285	1
Office (rental and supplies)	14.193	15.000	12.624	(807)	(6)	1.569	12
Administrative services (accounts, legal, bank, audit...)	51.329	35.000	57.013	16.329	32	(5.684)	(10)
Depreciation	183	0	183	183	100	0	0
Special project expenses	14.042	35.000	33.014	(20.958)	(149)	(18.972)	(57)
TOTAL OPERATING COSTS	314.291	325.000	322.654	(10.709)	(3)	(8.363)	(3)
OPERATING PROFIT/ (LOSS)	18.825	1.325	2.921	17.500	93	15.904	544
Other extraordinary income (expense)							
NET PROFIT (LOSS)	18.825	1.325	2.921	17.500	50	15.904	544

Notes to Profit and Loss

As of December 31, 2018

REVENUES

1. Membership fees

Total amount invoiced to members for annual fees 2018.

2. Other income

Various reimbursement from SLU:

- 1.680 Euro for the joint dinner in Auckland.
- 2.571 Euro to support EFFAB action.
- 587 Euro partial reimbursement for joint meeting in London.

LOC Auckland contribution for Annual Conference for an amount of 4.332 Euro.

EXPENSES

3. Contracted consultant costs

Expenses related to management and administration including Chief Executive and other consultants for an amount of 84.829 Euro, and contracted services paid to SERVICE-ICAR Srl for an amount of 115.900 Euro.

4. Travel

Total cost for travel, accommodation and meals of the office, Board, and General Assembly.

5. Office

Total cost to run the office (postage, telephone, office material, printing, Web site, etc.) including rent.

6. Administrative services

Cost for outsourcing services (accounting, legal, bank expenses, etc.). Compare to the budget there is one-time payment for the GDPR (EU data protection regulation) for an amount of 3.648 Euro and the invoices from EFFAB for an amount of 5.142 Euro partially reimbursed by SLU (see item 2).

In 2018 the Association decided to move the accounting system to Quickbooks which represents an additional cost of 2.488 Euro.

In 2018 there is also an extraordinary cost for legal fees related to AR case for an amount of Euro 27.059.

7. Depreciation

Depreciation for the year of computers and furniture owned by the Association.

8. Special projects expenses

There are two special projects:

- Guidelines and new Web page development with a total cost of 12.312 Euro.
- Future ICAR II with a total cost of 1.730 Euro.

Two projects planned for 2018 have been deferred to 2019, namely, Recording Devices Projects/Test Lab S/W upgrades(€14K) and CDN Parentage Discovery S/W (€6k).

Balance Sheet

As of December 31, 2018

			Year over Year (2018 vs. 2017)	
	Actual 2018	Actual 2017	Euro	%
ASSETS				
Cash	356.709	365.576	(8.867)	(2)
Member Fees receivable	28.650	9.350	19.300	67
Other receivables	0	2.862	(2.862)	
Prepayments	31.632	36.149	(4.517)	(14)
TOTAL CURRENT ASSETS	416.991	413.937	3.054	3
Fixed assets	0	183	(183)	
Financial assets	11.700	11.700	0	0
TOTAL NON-CURRENT ASSETS	11.700	11.883	(183)	(2)
TOTAL ASSETS	428.691	425.820	2.871	1
EQUITY AND LIABILITIES				
Retained earnings	401.695	398.774	2.921	1
Operating profit (loss)	18.825	2.921	15.904	84
MEMBER'S EQUITY	420.520	401.695	18.825	5
Accounts payable	6.871	24.125	(17.254)	(251)
Deferred income	1.300	0	1.300	
LIABILITIES	8.171	24.125	(17.254)	(72)
TOTAL LIABILITIES & EQUITY	428.691	425.820	2.871	1

Notes to Balance Sheet

As of December 31, 2018

ASSETS

Current assets

- 1. Cash**
Includes cash on hand and current bank account balances.
- 2. Member fees receivable**
Includes members with maximum two years of arrears (2017 and 2018) in the current financial year and the outstanding fees for the current year (detail in Annex 1).
- 3. Prepayments**
The Association owns the ICAR, Interbull and InterBeef logos. The depreciation of the cost is over 10 years. This is the total amount remains.

Long term assets

- 4. Fixed assets**
Net book value of computers and furniture owned by the Association (cost less depreciation).
- 5. Financial assets**
The amount of Euro 10.400 represents the share of capital in the business company "SERVICE-ICAR S.r.l." owned by the Association. The amount is unchanged since the creation of SERVICE-ICAR Srl in 2001.
In addition, there is the deposit with ExecutiveOffice for an amount of Euro 1.300 for the rent of one room.

EQUITIES AND LIABILITIES

Current liabilities

- 6. Accounts payable**
Invoices related to 2018 business activities but to be paid in January 2019 (e.g. consultants and operational expenses).
- 7. Deferred income**
Fee payment for 2019 received in advance by Royal Jersey.

Reserves

Cash Position December 31st, 2018 = €356.709

Total reserves: 13.0 months (policy target of 6 months)

Liquid reserves: 13.0 months equivalent (policy target of 3 months)

Based on ICAR Annual Operating Costs as budgeted for 2019 of €330.000

Appendix 1

Outstanding fees 2017 and 2018

	2017	2018
EMBRAPA, Brazil	1.650,00	1.650,00
Ministry Agric., Portugal	5.250,00	4.100,00
TOTAL	6.900,00	5.750,00

Outstanding fees 2018

ACHA, Argentina	4.400,00
AIA, Italy	10.150,00
Res.Institute, Russia	1.450,00
	16.000,00

TOTAL FEES RECEIVABLE: 28.650 Euro