ICAR Sub-Committee for Animal Identification
Teleconference meeting
30 June 2016, 15.00 CET

Minutes

Attendance:

> <u>SC Members:</u>
> Martin Burke (acting Chairman)
> Kaivo Ilves
> Henry Richardson
>
> <u>Invitees:</u>
> Aude Didier (CETIM)
> Susanne Gäckler (DLG)
> Pieter Hogewerf (IMA)
> Jonas Persson (RYK)
> Robert Davies (SAIT)
> Glen Kathler (SAIT)

Apologies: Jay Mattison
                  Folkert Onken
                  Erik Rehben

1. **Welcome and opening of the meeting**

   The meeting started at 15.10 CET. Martin welcomed the participants, and Andie Dimitriadou of the ICAR Secretariat was appointed as rapporteur. It is noted that there was not a sufficient quorum of SC members attending so that any decisions that required SC approval would have to be deferred to subsequent meetings or if urgent by email circulation.

2. **Agenda Review/Approval**

   The agenda was approved as circulated.

3. **Approval of the minutes from the SC teleconference of 12 May 2016**

   The minutes of the Sub-Committee's teleconference of 12 May 2016 were unanimously approved.

4. **SC-ID Terms of Reference**

   The TOR had been circulated in May 2016 and comments received were included in the final version. No other comments were received during the teleconference.

   Action: Martin to contact absent Sub-Committee members in order to reach quorum for the definitive approval of the TOR.

5. **SC-ID Chair Job Description / Recruitment update**

   The Call for applications/nominations was launched in mid-June, with the deadline of July 1st. While there were some queries and general interest questions received there were no formal nominations/ applications. Martin thanked Peter for sharing the Call with the ISO network. Henry regrets not being in a position to fulfil the role himself.

Action: Martin and Brian Wickham to wait until the closure date of the Call and take the issue up again for further consideration and will require escalation in priority.

6. **Synthesis Glossary Review**

Andie referred to the definitions she added in the Glossary, in particular the Conventional ear tags, the Device Change Notification, the ICAR Re-certification, and the ICAR Validation Service. Henry suggested a small change in the DCN definition, while Susanne enquired about the definition of the validation service as offered to both Competent Authorities and 'other field service users', and who those other users would be. It was noted that in some countries the devices are sold directly by the manufacturers, and also that in certain cases manufacturers could pass through the Competent Authorities to apply for a validation of another manufacturer's products. It was agreed to continue the discussion under Item 7 – Validation.

Action: ICAR Secretariat to ensure that the definition of the Validation Service in the Glossary reflects the decisions as per item 7 below.

The schematic overview of ICAR certifications for both conventional and RFID devices was also presented by Andie. The overview was considered a useful addition to the ICAR website and the Synthesis document, as well as to be circulated to the Competent Authorities.

Action: ICAR Secretariat to include the overview of certifications in the Synthesis, on the ICAR website and share with the Competent Authorities.

7. **Validation Service Procedure and Application review and approval by SC**

The draft document provided by Henry on re-testing/validation for Competent Authorities was reviewed and changes were agreed upon. Regarding confidentiality of test reports and the comparison between the original and the current test results, ICAR could ask the manufacturer's agreement for the comparison of the results. It was noted that this document is for internal use only and that a separate document will be published on the website for information.

Action: Henry to revise the internal field sampling document in consultation with Martin and share the final clean copy.

Action: ICAR Secretariat to ensure that information in the three documents (internal, external and application form) is uniform.

8. **Competent Authorities listing**

The list of Competent Authorities on the ICAR website was presented and Martin asked the participants to share any further information they might have. The list will need to be kept updated by the ICAR Secretariat. Kaivo and Peter noted that it had been agreed not to publish the list of Competent Authorities in order not to offer commercial contacts to manufacturers.

Action: ICAR Secretariat to move the full list to the Sub-Committee's restricted area on the website and include only the list of countries in the public page, without listing personnel nor their contact details.

9. **Sample Selection Feedback from Manufacturers**

The Secretariat requested inputs from selected manufacturers on ways to optimize the sample selection procedure for ICAR tests, but no feedback was received. Martin had a discussion with Datamars on the topic and will follow up with other manufacturers.

Action: Martin to organize a teleconference with the main manufacturers in July. (Now scheduled for Amsterdam 27th July)

10. **ISO/ICAR TF for development of test protocols for ID devices based on UHF technology**

Peter reported that a group in the ISO WG3 working on UHF technology has not identified yet the need for standardization in UHF. Martin highlighted the need for a cross-functional team including members from the Sub-Committee, ISO WG3, Competent Authorities, test laboratories, and manufacturers as

observers, with the task of defining best practices of testing and standardization of new technologies, with UHF being priority. Peter suggested that UHF is not a new technology, but an additional technology that is promising but with limited results available. Martin suggested starting an ICAR Task Force on Additional Technologies immediately. The USDA group working on the development of UHF tag data standards can provide valuable insights.

Action: Peter to inform ISO manufacturers about the intention of ICAR to set up the Task Force.

Action: Martin to contact Neil Hammerschmidt (USDA group) and come back to the group with updates.

11. **Chile 2016**
    - **SC Meeting**
      Due to lack of quorum, a Sub-Committee meeting in Chile will most probably not be held. Henry and Erik already advised that they will not be present.

      Action: Martin to investigate further who will be present in Chile.
    - **Mon Oct 24th 2016, Open lectures 'Traceability, the key for animal breeding'**
      A Sub-Committee member should hold a lecture.

      Action: Martin to follow up.
    - **Forum with key Manufacturers - joint meeting in Chile**

      Action: ICAR Secretariat to contact manufacturers to set up the meeting.

12. **Ring Test SOP review and approval of protocol final version**

    Susanne suggested having a teleconference among the laboratories to facilitate communication, discuss differences and come to a common understanding on processes. Peter stressed the need for a protocol and results on which to base the discussion. Discussion focused on the test samples and the testing procedure for another ring test before agreeing on the SOP.

    Action: Bob to convene a laboratory teleconference in the beginning of July to discuss the testing procedure and next ring test. (Now scheduled for July 13th)

13. **Protocol and procedure on mechanical testing of injectable devices**

    Susanne reported that the reference document contains all types of devices and therefore the pieces on injectables/boluses should be extracted. Peter noted that injectable devices were a higher priority than boluses. ISO WG3 has a different document on the testing of injectable devices but it cannot be shared as it is confidential. The background of the reference document needs to be explored before moving forward.

    Action: Martin to explore the history of the document further with rest of SC and Lab representatives - and follow up with Susanne and Peter.

14. **10.7 and 10.8 Final version**

    Susanne's review of the document included locking issues as well as pig requirements. The recommendation is to use the sheep/goat standard (200 Newton) for pigs as well. Susanne also included Aude's comment to introduce a 10-second interval after extracting the samples from the climatic chamber before they enter into the machine. Martin thanked Susanne and Bob for their work and stressed the need to complete the revision and submit it for approval.

    Action: Bob to review the document again and send more comments to Susanne.

15. **Draft Guidelines on international animal identity standards**

    The document originally came from Interbull but it has gone under modifications. The standard is widely applied in practice and it now needs to be codified officially. Henry removed references to out-dated or competing formats in other sections of the ICAR Guidelines. Martin acknowledged Henry's work.

Action: Henry to incorporate Erik's comments and share the final draft with Brian, Martin and Andie.

16. **Next meeting**

    The next meeting (teleconference) of the Sub-Committee will be scheduled for September 2016, date to be defined.

    Action: ICAR Secretariat to send out an online poll to the Sub-Committee members/observers to schedule the next meeting for September 2016.

17. **Any other business**
    - **Reporting by Susanne/Jonas on pig tag breaking force**

    See Item 14.

18. **Meeting closure**

    The meeting was closed at 17.30 CET with thanks to all participants.